



LEARN ACA CALL FOR PRESENTERS FREQUENTLY ASKED QUESTIONS

If your question isn't answered on this page, send an email to education@acatoday.org or call (703) 276-8800

Q: Who can submit a proposal for consideration for Learn ACA?

A: ACA encourages past and new speakers to take this opportunity to participate in sharing best practices, clinical knowledge and evidenced-based practice information.

Q: What information do I need to submit my proposal?

A: Please see the Guidance Document tab on the [Call for Presenters](#) page.

Q: What are the criteria for acceptance of proposals?

A: Once submitted, your application will be reviewed for consideration. ACA does not guarantee that your proposal will be selected for a webinar. Proposals that fail to meet all guidelines or are incomplete will not be considered for review.

Q: Do I have to submit my proposal online?

A: Yes. In order to track each submission, all proposals must be submitted electronically using the online submission form.

Q. Do I have to create an ACA profile online?

A. Yes, all participants will need to have an ACA profile. If you need assistance setting up your account call (703) 276-8800 or education@acatoday.org

Q: What is the deadline for submission?

A: Learn ACA Call for Presenters is an ongoing process, therefore no deadline date has been established.

Q: When will I know if my presentation has been accepted?

A: Proposals will be reviewed at the next possible PDAB meeting after submission, unless otherwise notified by ACA's Education team. Please allow up to 2 business weeks after each PDAB review meeting to receive a decision.

Q: What if I have trouble submitting my proposal?

A: If you have any difficulty submitting your proposal electronically, e-mail education@acatoday.org with your name, e-mail address, as many details as you can provide about the issues you are having, and a phone number at which you can be contacted. You can expect to receive a response from an ACA staff member within 24 hours.

Q: If my proposal is accepted, will I receive any compensation for presenting?

A: In exchange for positive visibility with our members, ACA does not provide an honorarium or reimburse expenses for webinar presenters.