

SACA NATIONAL LEADERSHIP POSITIONS FACT SHEET

SACA National Chairman and National Vice Chairman

Eligibility Requirements for Nomination and Election

Any SACA member at ACA's Annual House of Delegates Meeting who meets the following requirements may obtain a nominating petition for the office of National Chairman or National Vice Chairman:

1. Has been present for the entirety of a SACA National Business Meeting (held at ACA's National Chiropractic Legislative Conference or Annual House of Delegates Meeting).
2. Has served, or is currently serving, as a SACA chapter executive board member at his or her college.
3. Has made a commitment to fulfill the normal 12-month term (September to September) of the SACA National Chairman or Vice Chairman. No more than thirty (30) days may pass between the nominee's graduation and the end of the 12-month term, which starts immediately upon election.
4. Has not previously served in the position for which he or she is petitioning.

Position Duties & Responsibilities

SACA National Chairman:

- Organizes and presides at the SACA meetings or functions at ACA's NCLC and Annual House of Delegates Meeting.
- Executes documents on behalf of the SACA chapters as necessary by prior approval of ACA's Executive Vice President.
- Acts as the official spokesman and representative of the SACA National Board of Directors to the ACA House of Delegates.
- Assures that all other SACA chapter Presidents fulfill their designated duties.
- Assures proper communication between the SACA National Board of Directors and ACA.
- Acts as the national contact, along with the SACA National Legislative Chairman, for political information.
- Receives quarterly reports from all SACA chapters, assures dissemination of these reports to ACA.
- Shall receive travel and per diem reimbursements in accordance with ACA policies for attending ACA's NCLC and Annual House of Delegates Meeting.

SACA National Vice Chairman:

- Presides at ACA's NCLC and Annual House of Delegates Meeting in the absence of, or at the request of, the SACA National Chairman.
- Assists the SACA National Chairman in his or her duties.
- Assumes other duties as the SACA National Chairman directs.
- Organizes with the SACA National Chairman all the planning for future SACA National meetings.

- ❑ Shall receive travel and per diem reimbursements in accordance with ACA policies for attending ACA’s NCLC and Annual House of Delegates Meeting.
- ❑ Monitors all established and ad hoc SACA national committees.
 1. SACA Budget Committee:
 - Monitor SACA’s incoming and outgoing funds along with ACA’s executive and finance committee. Participate in monthly ACA Finance committee conference calls.
 2. Ed-Invest Committee:
 - Coordinate loan consolidation initiatives with ACA and Ed-Invest. Participate in conference calls between ACA and Ed-Invest on an as needed basis
 3. Communications Committee:
 - Monitor and oversee the activities of the appointed SACA communications chair
 4. Membership Committee:
 - Monitor and oversee the activities of the appointed SACA membership chair
 5. FCER:
 - Monitor and oversee the activities of the appointed SACA FCER representative
 6. F4CP:
 - Monitor and oversee the activities of the appointed SACA F4CP representative
 7. SACA Sports Council:
 - Monitor and oversee the activities of the appointed SACA Sports Council representative

SACA National Legislation Chairman and National Legislative Vice Chairman
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Appointment Process

The SACA National Chairman, with the approval of the SACA Board of Directors, shall appoint a *Legislation Committee*. The SACA National Legislation Committee shall consist of a National Legislation Chairman and Vice Chairman.

Position Duties & Responsibilities

SACA National Legislation Chairman and Vice Chairman:

- Assimilate and disseminate information on legislative issues of concern by the profession and students at the national level (information will be disseminated to ACA headquarters, all SACA chapters and the SACA National Chairman and Vice Chairman on a quarterly basis).
- Maintain an ongoing communication with chapter legislation committees and the national legislation committee members.
- Be responsible for developing and maintaining contact with the ACA Legislation Committee.
- Be responsible for developing and implementing programs and legislation to specific issues as they arise.
- The chairman may use best judgment in appointing additional, but uncompensated, committee members to help fulfill these duties.
- Shall receive travel and per diem reimbursements in accordance with ACA policies for attending ACA’s NCLC and Annual House of Delegates Meeting.