

SACA MISSION STATEMENT

SACA is a professional organization representing chiropractic students. The mission of the Student ACA is to preserve, protect, improve and promote the chiropractic profession and the services of future doctors of chiropractic for the benefit of the patients they will serve.

The purpose of SACA is to support the ACA, and its purpose is to provide leadership in health care and who can address issues which specifically affect all chiropractic students, and a positive vision for the chiropractic profession and its natural approach to health and wellness.

On behalf of all chiropractic students and the chiropractic profession we accomplish our mission and purpose by affecting public policy and legislation, by promoting high standards in education, professional ethics and quality of treatment and by supporting the views/policies, and strategic plan of the ACA.

STANDARD BYLAWS for CHAPTERS of the STUDENT AMERICAN CHIROPRACTIC ASSOCIATION

ARTICLE I NAME

The name of this organization shall be The (name of college) Student American Chiropractic Association. Herein after referred to as the SACA.

ARTICLE II OBJECTIVES

The objectives of this organization are:

- Section A.* To develop a deeper understanding among students of chiropractic of all aspects of the chiropractic profession by insuring that all available information concerning the profession receives the widest possible dissemination.
- Section B.* To maintain the highest possible professional and educational standards within the chiropractic colleges.
- Section C.* To develop an understanding of the need for a professional, representative organization.
- Section D.* To keep students informed of all affairs and events concerning chiropractic, nationally and locally, and to insure the active involvement of students in the functioning and decision-making of this organization.
- Section E.* To work for the development of programs to provide the opportunities for all students to participate in the affairs of the profession.
- Section F.* To encourage seminars or courses of study with any of the councils of the ACA.
- Section G.* To encourage professional and ethical consultations with members of allied professions.
- Section H.* To cooperate with the ACA and all of its departments.
- Section I.* To provide a base for membership in the American Chiropractic Association.

ARTICLE III MEMBERSHIP - DUES

- Section A.* Qualifications: Applicants for membership in this chapter shall be the students of the (name of college)

1. Application for membership shall be made on a prescribed form furnished by the ACA.

Section B. Cancellation and Reinstatement.

1. Cancellation of membership may be made by recommendation of the Membership Committee and a 2/3 affirmative vote at any meeting of the SACA.
2. Reinstatement may be made by submission of a new application for membership, and approval by the SACA Membership Committee.

Section C. Dues for membership in any SACA Chapter are prescribed in the Bylaws of the ACA.

1. In addition to the prescribed dues each chapter may assess members for funds to promote special chapter programs if approved by a 2/3 vote of any meeting of the chapter. Total assessments shall not exceed the prescribed dues.

ARTICLE IV OFFICERS

Section A. The elected executive officers of this SACA Chapter shall be a president, a vice president, a secretary, a treasurer and a legislative representative.

1. These officers shall perform the duties generally, ascribed to each office in Robert's Rules of Order, Newly Revised, Current Edition.
2. Additional duties may be assigned by means of standing rules.

Section B. *Qualifications and Election:*

1. Executive Officers shall be nominated and elected for the coming Year at a SACA Chapter meeting held sometime between February 1 and May 31. All newly elected chapter officers will take Office upon election.
2. Ballot elections will follow as soon after nominations as deemed possible. All classes shall have a class representative to the SACA Chapter. The Chapter Executive Committee shall invite students interested in acting in this capacity to volunteer for this position. The electors shall be governed by the election rules prescribed in the Standing Rules of the SACA Chapter.
3. To be able to fulfill the normal terms of the chapter's SACA Delegate and Alternate Delegate offices, the Chapter Vice President should have at least 18 months and the Chapter President at least 12 months left in completing their college requirements in order to qualify as candidates for these offices.
4. No officer shall be eligible to serve more than two terms in the same office.
5. No officer shall be eligible to hold an office in any other national chiropractic organization which has a philosophy contrary to that of the ACA. Questions of any violation of this section will be determined by the Executive Board of Governors of the American Chiropractic Association. Sustained violations of this section shall constitute conflict of interest and an automatic removal from office.

Section C. *Chapter Representatives to the ACA.*

1. The President by virtue of office shall assume the positions of Delegate at the ACA National Annual Meeting and at the ACA's National Chiropractic Legislative Conference. The Chapter Vice President by virtue of office shall assume the position of Alternate Delegate at the ACA National Annual Meeting. The Chapter Legislative Representative by virtue of office shall assume the position of Alternate Delegate at the ACA's National Chiropractic Legislative Conference. The Chapter Executive Committee may choose to appoint a substitute in the place of the above named officers should one or all of the above named officers be unable to attend or fulfill the duties of Delegate or Alternate Delegate.
2. The Delegate shall be the representative of his chapter to the SACA Committee of the ACA. The Delegate will be required to attend all annual meetings of the ACA and the SACA.
3. The Alternate Delegate shall serve in the capacity of the Delegate if the Delegate, for any reason, cannot perform the duties of his office.
4. The Delegate, or the Alternate Delegate acting as Delegate, shall receive travel and per diem reimbursements in accordance with ACA policies.
5. The Delegate or the Alternate Delegate(s) shall be eligible to be a candidate for a national office, provided said candidate has attended a previous national SACA annual meeting and/or National Chiropractic Legislative Conference as an executive officer from his local chapter.

ARTICLE V MEETINGS

- Section A. The regular meetings of this Chapter shall be held each month during the college year. Time and date of the meetings to be established in the Standing Rules.
- Section B. Special meetings may be called by the President or by SACA council. Special meetings shall be called upon the written request of ten (10) members of the SACA Chapter.
1. The purpose of any special meeting shall be stated in the call.
 2. At least three (3) days notice shall be given for special meetings.
- Section C. Quorum: The quorum for any meeting shall be 50% of the elected officers and representatives.

***ARTICLE VI COUNCILS AND COMMITTEES**

The councils and committees of the Chapter shall be:

1. Executive Committee. This committee consists of SACA President, Vice President, Secretary, Treasurer and Legislative Representative. This Committee should create the following Committees and/or perform the following actions:
 - A. Student ACA Council. This council shall be comprised of all elected officers as well as one elected representative from each class level. The Council shall have general supervision of the affairs of the chapter while referring to general membership for the voting of issues as the council deems necessary. The SACA Council shall be subject to the orders of the SACA membership and none of its actions shall conflict with the actions of the SACA membership or the Bylaws and policies of the ACA. This Council shall meet a minimum of two times per semester/trimester.
 - B. Finance Committee. This committee shall be made up of the Treasurer and two other members

appointed by the President. It shall be the duty of this committee to prepare a budget which shall be presented to the membership, for their approval, at the second meeting of each year.

- C. Program Committee. A committee of at least three members shall be appointed by the President and its duty will be to coordinate any program activity of interest to the membership. The approval of these programs must be made by the membership and/or the Executive Committee.
- D. Auditing Committee. A committee of three members shall be appointed by the President and its duty will be to audit the accounts of the Treasurer before the end of the college year and report its findings to the membership at the last meeting of the year. A second audit must be conducted by the above audit committee and three of the new incoming chapter officers just prior to their taking office.
- E. Membership Committee. A committee of at least three members shall be appointed by the President. Its duty will be to assess and promote general membership as well as keep the membership list current. This committee shall also serve to review the applications of new members.
- F. Legislation Committee. A committee of at least three members shall be appointed by the president. Its duty will be to apprise the membership of national legislation having an impact on the chiropractic profession.

ARTICLE VII PARLIAMENTARY AUTHORITY

- Section A. Robert's Rules of Order, Newly Revised, Current Edition, shall apply to all the meetings of this organization and to all questions of procedure and parliamentary law not specified in these Bylaws.
- Section B. Nothing in these Bylaws is intended to conflict with the charter provisions, articles of incorporation or Bylaws of the ACA which take precedence.

ARTICLE VIII AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of the ACA House of Delegates. Chapters may submit, through the SACA representative to the ACA House of Delegates, amendments for House of Delegates approval.

3/2000